



The PATRIP Foundation is looking for a

Programme Manager for West Africa (m/w/d)

to support our team in Frankfurt am Main in Germany.

The **PATRIP Foundation** is a charitable, non-profit-making institution, set up by the German KfW Development Bank on behalf of the German Federal Foreign Office in 2011. The PATRIP Foundation's overall goal is to contribute to **stability in fragile countries**, where we work together with trusted national and international NGO as implementing partners to support border communities facing challenges of isolation, violence, and poverty. We currently work in 7 countries in **West Africa (Burkina Faso, Mali, Niger, Benin, Togo, Ivory Coast, Ghana)** as well as in Pakistan, Afghanistan and Tajikistan, the so-called "PAT region".

In West Africa, the projects aim at both the strengthening of social cohesion through dialogue and conflict resolution, as well as at the access to basic services by constructing or rehabilitating community infrastructure, particularly benefitting youth and women and adapted to climate change.

For more information, we invite you to have a look on our website: www.patrip.org

Our offer

- Be part of a small and dynamic team;
- Enjoy fair and flexible working conditions including working from home and training opportunities;
- Participate in the organisational development of a growing institution;
- Work in a multi-cultural context including travelling.

We are seeking an **organized and passionate Programme Manager for West Africa** to support the design and implementation of PARTRIP's constantly growing West Africa project and donor portfolio. In addition, the Programme Manager will have the chance to engage in overall topics related to the Foundation's strategic and organisational development.

Tasks and responsibilities

- Programme and project development and monitoring, including financial monitoring and contract management
- Communication with implementing partners and the PATRIP external monitoring team
- Liaison with donors
- Participation (partly in a lead role) in internal organisational/strategic projects of the Foundation such as business development, fundraising and evaluations
- Organisation of workshops with implementing partners and donors, including presentations and group discussions; organisation of field visits;
- Support of the PATRIP Board of Directors in any other issue related to the key tasks of the programme manager.

Expected starting date

- As soon as possible.

Your profile

- Relevant **academic background** (international cooperation, conflict prevention and peace building, political science etc., but could also be technical such as civil engineering, architecture, water management and sanitation, climate change etc.)
- Minimum of **5 years of professional experience** in development cooperation and/or humanitarian aid (NGO, donor institution, consulting business) including working experience in the field
- Working experience related to development cooperation in **fragile contexts**
- Knowledge of challenges and stakeholders including working experience in **West Africa**
- Proven experience in **programme development** (including the design of theories of change/logical frameworks) and project monitoring
- Experience in **public procurement** would be an asset
- Readiness to travel to fragile regions
- Language skills: **French and English** as working languages, at least basic knowledge of German
- **Computer literacy** (MS Office) incl. experience with online collaboration tools (MS teams) and online seminars.
- High **motivation and initiative**, capacity for self-organisation, excellent written and oral communication skills, **intercultural competence**.

Application

If you are interested in this position we are looking forward to the following documents:

- **Letter of motivation**
- **CV** (max. 3 pages)
- **Relevant diplomas and reference letters**

Your letter of motivation should

- explain what you expect from joining our team as Programme Manager for West Africa;
- convince us of your particular qualification for this position;
- state your possible **starting date and salary expectations**.



Please send the required documents in English or French via email at the latest by **19 March 2023** to the following address: monika.tortschanoff@patrip.org

Shortlisted candidates will be invited to an interview by video/phone conference.

Please note that only shortlisted candidates will be contacted.